

Standards Committee Work Programme – 11th March 2009

| | Work area | Timescales | Lead Officer | Comments | |
|----|---|-----------------------------|--|--|----------|
| 1. | Training for Members on Regulatory Committees, including annual refresher training Revise training and investigate possibility of bringing in IDeA trainer from Standards Conference | Ongoing March 09 | Anthony Cross (AC) AC/ Liz Reid Jones (LRJ) | Independent members to be invited to attend | |
| 2. | Quarterly returns to Standards Board on Complaints against Members | March 09 | Gordon Armstrong (GA) | December return completed. Awaiting Standards Board update for period up to December | |
| 3. | Training on Standards Complaints Process including ethical governance | 20 March 09 | LRJ/PN/GA | To review in light of any changes to membership after May | |
| 4. | Training on Hearings and Investigations | 13 th Feb 09 | LRJ | Tie in with training already planned for members | Complete |
| 5. | Definition and guidance on "hearsay" Revision of guidance | February 09 March 09 | PN PN | Report to Standards Committee | |
| 6. | Improve Standards website and make links to other related sites, e.g. Standards Board for England | March 09 | LRJ/GA | Ongoing work – will update at March Standards Committee | |
| 7. | Whole scale revision of Members' Register of Interests with each member completing a new entry – including gifts and hospitality register | March 09 | LRJ | Form completed and ready and sent to members both electronically and hard copy (members will have 28 days to complete) | |
| 8. | Develop flowchart/list of questions for members on Assessment and Review Sub-committees Revise wording to incorporate | February 09 March 09 | GA GA | Report to Standards Committee In February | |

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| | vexatious complaints | | | | |
| 9. | Ensure effective interface with the Delivering Excellence programme Invite speaker for the DE team to Standards Committee | Ongoing March 09 | PN PN | Invite sent for March Standards Committee. Neil Sartorio to attend. | |
| 10. | Introduce programme of speakers to Standards Committee, e.g. Chief Executive | From January 09 | LRJ/GA | To invite Leader and CEX to April/May meeting | |
| 11. | Review Planning/Development Control Code of Conduct | May 09 | AC | In progress | |
| 12. | Review of revision of political conventions | May (interim), September and October | PN | Report to Standards Committee | |
| 13. | Monitor response to the Corporate Assessment Framework | May 09 | PN | Report to Standards Committee | |
| 14. | Make links between Audit, Standards and Scrutiny committees cross over membership | March 09 | PN/CP/LRJ | March meeting to consider what these links might usefully involve | |
| 15. | Publicising work of Committee and Complaints process | June 09 | LRJ/GA | Work with County post elections June 09 | |
| 16. | Training on Code of Conduct for new members and prospective candidates | May 2011 and beyond | LRJ | Link in with Member Development Forum | |
| 17. | Briefing on Local Democracy Bill and Duty to Involve | April 09 | LRJ/GA | | |
| 18. | Delegated decision making to Cabinet members | April 09 | AC | | |
| 19. | New Code of Conduct | TBC | | | |